

RISK MANAGEMENT PLAN: MOWBRAY PARK

745 Barkers Lodge Road, Picton (02) 4680 9243

Local Medical Facilities:

Camden Hospital Menangle Road, Camden (02) 4629 1000 (20 mins by car)

Local General Practitioner:

Picton Medical Centre (02) 4677 0533 (8 mins by car)

Tahmoor Medical Centre (02) 4683 0800 (10 – 12 mins by car)

The following table illustrates hazards and risks identified, based on information supplied to us by camp management at Mowbray Park.

ACTIVITY	POTENTIAL RISK	CONTROL	IMPACT	PROBABILITY	EMERGENCY RESPONSE
General Risks:	(Students/Staff)				
	Slips; Trips; Falls	Shoes to be worn at all times around the camp site. No thongs. Students informed that they are to walk, not run, around the camp.	Medium	High	First Aid Kit available. Wide elastic bandages and slings available. Ice available from camp kitchen.
	Sunburn/Sunstroke	Hats to be worn for outdoor activities. Students to apply sunscreen regularly.	Medium	Medium	Ice available from camp kitchen. Towels available to bathe burned area if necessary.
	Spider bite	Students informed that they are to shake shoes before putting them on.	High	Low	Compression bandage. Cold compress available. Immobilise limb. Keep still.
	Insect bite	Insect repellent applied.	Medium	High	Stingose and cold compress available.
	Accommodation Fire	Extinguishers available in all lodges. Exit signs in all lodges. Fire alarm system in all lodges. All rooms are fire rated. External fire hose reel available to all lodges. Fire safety procedure displayed in each lodge.	High	Low	Evacuate lodges follow exit signs quickly, calmly and safely. All people to congregate at grassed area between reception and the playground.

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Archery	Shot with arrow. Grazed fingers or forearms. Pulled muscle. Sunburn.	Clear instruction. Teacher supervision. Small group of children participating. Arm guards used where required. Do not fetch arrows until everyone has finished shooting. Hats to be worn and sunscreen used.	High	Low	First Aid Kit on site. Mobile Phone/2 way radio available. Compress bandage available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Whip cracking	Blisters on hands. Whip lashes. Hit in the eye with whip.	Clear instruction. Teacher supervision. Safety glasses to be worn. Participants stand well apart.	High	Low	First Aid Kit on site. Mobile Phone/2 way radio available. Eye patches available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Boomerang throwing	Hit by flying boomerang.	Clear instruction. Teacher supervision. Non participants to stand behind. Instructor. One participant at a time.	Medium	Low	First Aid Kit on site. Compress bandage available. Ice available from camp kitchen. Mobile Phone/2 way radio available. Ambulance to be phoned if necessary.
Canoeing	Student drowning. Student hit by paddle.	Clear instruction. Life jackets to be worn. Teacher supervision. One student per seating space. Small group of children participating. Supervision to be on water.	High	Low	First Aid Kit on site. Mobile Phone available. Instructor or Staff CPR qualified. Ice available from camp kitchen. Ambulance to be phoned if necessary.

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Swimming	Student drowning. Student falls. Student twists ankle. Student hits head. Sunburn.	Clear instruction. No running, diving, bombing etc. Teacher supervision. Hats to be worn around pool. Student to apply sunscreen regularly.	High	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary. Staff CPR qualified
Horse Riding	Student falling from horse. Student kicked or trodden on by horse. Student bitten by horse.	Clear instruction. Safety helmets to be worn. Teacher supervision. Small group of children participating. Activity not to be undertaken in very windy or very wet conditions. Solid shoes to be worn.	High	Medium	First Aid Kit on site. First aid qualified instructor on ride. Compression bandage available. Cold compress available. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Observation of sheep shearing. Students sit on seats to observe this activity.	Student allergic to wool after handling fleece.	Clear instruction. Adequate space for the activity. Teacher supervision. Small group of children participating.	Low	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Observation of sheep dogs working in paddock to round up sheep.	Student cut from barbed wire. Student falls.	Clear instruction. Teacher supervision.	Low	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen.
Billy tea & Damper	Burns, trips, smoke inhalation	Open fire for cooking, supervised activity keeping students in safe position and out of smoke. Ensure students are aware of hot tea and do not move around whilst sampling tea	High	Low	First aid on site, vehicle on site. Supervising staff have mobile contact with office at all times.

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Bush Dance	Student falls. Student twists ankle. Student experiences asthma attack.	Clear instruction. Teacher supervision. Torches available to light the path back to accommodation. Children have asthma puffers with them.	Low	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Assisting with meal serving	Student cuts finger. Student burns hand.	Clear instruction. Teacher supervision.	Low	Low	First Aid Kit available. Ice available from camp kitchen.
Hayride	Student falls from the trailer. Student injured by the moving trailer	Clear instruction. Adequate space for the activity. Teacher supervision on the trailer. Small group of children participating. Teacher accompanies each group of children on the trailer.	High	Low	First Aid Kit on site. Mobile phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Milking the cow	Student kicked by the cow. Trodden on by the cow.	Clear instruction. Adequate space for the activity. Teacher supervision. Small group of children participating. Cow adequately tethered. Stool placed in correct/safe position. Procedure clearly demonstrated.	High	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.
Feeding Farm Animals	Student bitten by an animal. Student injured from a barb wire.	Clear instruction. Teacher supervision. Small group of children participating.	Low	Low	First Aid Kit on site. Mobile Phone available. Ice available from camp kitchen. Ambulance to be phoned if necessary.

